



## National Convention Centre Canberra (NCCC) Environmental Policy

### Policy Statement

NCCC is committed to continual improvement in environmental sustainability through meeting government and legislative requirements, and customer and employee expectations to reduce our impact on the environment.

We acknowledge our responsibility to respect the environment and mitigate our impacts to benefit the communities in which we operate. We are committed to measuring and managing those impacts and finding innovative ways to reduce them. We will:

- Implement sound environmental practices in our venue's design, development and operation.
- Encourage the development and integration of sustainable technologies.
- Endeavour to reduce our energy and water use, and reuse and recycle the resources used by our business wherever practical.
- Engage our customers, colleagues, Government, suppliers and contractors in our efforts to protect the environment.
- Include sustainability as a mandatory requirement in the NCCC's orientation program for all staff; this extends to individual department induction and contractor induction program.
- Monitor, record and benchmark our environmental performance regularly.
- Encourage department heads to recognise colleagues who demonstrate energy saving behaviours.
- Make business decisions that take these commitments into account.
- Communicate our sustainability policies, practices and programmes to all relevant stakeholders.

NCCC is proud to be recognised as an accredited recycler 2022 under the Business Recycling Program in line with our commitment to sustainability as stated in this Environmental Policy Statement.





## Environmental Sustainability Practices

Our sustainability practices align to our six key priorities areas and associated commitments, as detailed below:

### Transport

- Information on public transport and walking distance from hotels is available for both conference organisers and delegates.
- Bicycle racks are installed at the Constitution Avenue and Glebe entrances.
- Reception provides cloaking facilities for bicycle bags and helmets.
- Coach transfers from hotels are encouraged, with coach access on Coranderrk Street.
- Shared e-scooters are available to use for a city commute.

### Energy

- The Building Management System enables us to monitor and control the mechanical systems at all times, thereby reducing energy use by 10%.
- Dimmable compact fluorescent lighting is installed in each Gallery room, Ballroom and Main Foyer.
- Compact fluorescent lighting tubes and batteries are recycled.
- Air Conditioning is timed by the event start and finish times.
- Natural light is available in the Gallery Rooms, Exhibition Hall, Ballroom and Main Foyer.
- Lights and climate control are switched off at night.
- Within office spaces, we ensure that lights, AC, PCs, Printers, Monitors, Heaters and other non-essential equipment are switched off when no-one is present.

### Waste

- Plastic, paper, glass, batteries, aluminium, oil and printer cartridges are recycled.
- Clearly marked containers are located throughout the NCCC for recyclable materials.
- Linen supplier with an environmental policy and commitment to reducing energy use by 63% and water use by 70%.
- All toilets are fitted with dual flush systems.
- The exterior of the building has Teflon-coated paint, which will self-clean in the rain.
- Organic waste is recycled with a local worm farm.
- Re-gifting conference satchels and promotional items to orphanages and schools in India, Nepal, South-East Asia and Africa.
- Invest in solutions that will drive immediate cost savings, e.g. replace any incandescent and halogen (dichroic) bulbs with LED lighting; install low flow and aerated fittings, sensors and timers to reduce water waste.

### Catering

- Unused food is donated to OzHarvest Food Rescue.
- Our Chefs are happy to work with Conference Organisers to include organic and low food mile menu items when requested.



- For breaks, we serve fresh water in reusable glasses instead of commercially bottled water.
- Cutlery and crockery are reusable.
- Meals are not packaged, except for boxed lunches for which the packaging is recyclable.
- Water fountains are available to guests to fill drink bottles.
- Regularly service equipment, so that heating elements, thermostats, seals, valves etc. are in good working order.
- Our kitchen and operations team adheres to a no single-use plastic policy as guided by the ACT Government *Plastic Reduction Act 2021*.

### Printed Material

- FSC-approved paper is used for event orders and photocopying and is available for purchase at the reception desk.
- Room signage is displayed on plasma screens instead of paper signage.
- NCCC fact sheets and floor plans are available as website downloads instead of hard copies.
- Proposals, contracts and event orders are distributed when possible.

### Building Features

- Plantation timber was used in the refurbishment of the building.
- Install signage where needed/ appropriate (e.g. "Switch It Off" reminder for lighting and equipment, specific guidance on correct waste disposal, how to save energy and water).
- The Centre's carpet was produced from recycled fibres in an environmentally friendly process.
- 90% of the structure added during refurbishment is made from re-usable materials.
- Hot water systems and plumbing are designed for maximum energy efficiency and minimised water consumption.
- Guest toilets are services with instantaneous gas hot water.